

January 2010.

Dear Parent/Guardian,

Current Year 9 students have the opportunity to be included in our Vocational Programme linked with Leeds City College. This will be in the brand new Park Lane College building in Keighley to commence in September 2010 and represents **ONE** of their four choices from the Ilkley Grammar School GCSE Options Brochure. Each vocational course has points which are equivalent to GCSE grades.

This is an established and successful link with the College and students in Years 10 & 11 travel there by school minibus on Monday afternoon each week, accompanied by an IGS member of staff. They leave at 1pm prompt, changed into appropriate clothing if necessary, returning approximately at 4.30pm.

The vocational courses on offer are detailed overleaf and the level of accreditation shown, further details are available in the Options Brochure to follow shortly.

Initially, students who may be interested in this Programme are invited to a 'Taster' session on **Saturday 6th February**, to try out the different courses available before selecting one they are interested in. A member of IGS staff will be in each reception area to meet the students at both sites and we look forward to seeing the students there promptly at **9.30am** for a 9.40am start. This session will last an hour, followed by a 20 minute break and then the second session at 11am. Please note, the taster sessions are at the existing Park Lane College sites but the courses will run in the new building in September.

Please indicate your son/daughter's choices on the sheet overleaf as all taster sessions must be pre-booked and **RETURN TO MS WILSHAW BY MONDAY 1st FEBRUARY.**

If your son/daughter would like to be considered for any of these courses, we strongly recommend they attend this 'Taster' morning in order to find out what is involved.

Should you have a query or require further information, please contact Karen Mitchell or e-mail at karen.mitchell@ilkleygs.ngfl.ac.uk.

Yours in partnership,

Eileen Wilshaw, Year Leader

Karen Mitchell, Vocational Co-ordinator

Brief information of the courses offered at Park Lane College, Keighley

These courses are available at the Harold Town Building, directions as follows; from Beeches roundabout (next to the swimming pool and Victoria Park) follow the road sign posted for Keighley town centre, past the Fire Station on your left, then there is a brown signpost indicating the Harold Town Building and to turn left, Chesham Street is approx. 300 - 400 yards on your left.

ABC First Certificate Motor Vehicle Maintenance Level 1

This course gives students an introduction to the knowledge and skills needed to work in the motor vehicle repair and related industries. No experience is necessary and the students will learn the different skills in Motor Vehicle Technology over the two year period to gain a recognised certificate in Motor Vehicle studies. This will be achieved both in workshop activities and classroom theory work.

BTEC First Certificate in Construction and the Built Environment Level 2

This is a practical, work related course, for students who have an interest in the Construction Industry. Students will learn useful practical skills in both the workshop and undertake theory work in the classroom, all units will be assessed through coursework. No experience is necessary before starting the course and the areas of study are Brickwork, Decorating or Joinery & Surveying.

NVQ Performing Engineering Operations Level 1

This course is suitable for students considering a career pathway in the fabrication, welding and engineering industry and those wanting basic engineering skills and/or an apprenticeship. Students learn through a combination of taught theory classes and practical workshop activities. No experience of Fabrication and Welding is required before starting the course.

The following courses are at The Cavendish Street Building in Keighley town centre

Hair & Beauty City & Guilds Level 1

This course gives students an introduction to Hairdressing and/or Beauty Therapy All students will study: Introduction to the Hair & Beauty sector; Presenting a professional image in a salon; learners will then complete three additional units from the following - skin care/ hand care/ nail art/ makeup/ styling hair/ plaiting & twisting/ shampooing & conditioning/ dressing hair. No previous experience is necessary.

BTEC First Certificate in Public Services Level 2

This course is for students considering a career in any of the uniformed services, such as:
Armed Forces Police Fire Ambulance Prison Service
No experience of the Public Service sector is required before starting the course. Learners will need to demonstrate both academic ability to work at the required level and an interest and commitment in Public Service studies. Assessment will be through assignment and practical activities usually undertaken in the gym or sports hall.

BTEC First Certificate in Travel & Tourism Level 2

This course is for students interested in the travel and tourism industry, which is the world's biggest employer and is the fastest growing industry in the UK employing more than 1.7 million people. As the largest travel and tourism college in the region, we are fortunate to have tutors from a range of different disciplines, such as retail and business travel, airlines, hotels, tour operating (UK and overseas) who can bring your studies to life. No experience of the Travel and Tourism sector is required before starting the course, learners will need to demonstrate both academic ability to work at the required level and an interest and commitment in Travel and Tourism studies.

Please complete & return to Ms Wilshaw in the Pastoral Hub on P floor

Student..... Tutor group..... is interested in the following course(s):

(Please tick 1 or 2 choices)

- ABC First Certificate Motor Vehicle Maintenance Level 1
- BTEC First Certificate in Construction & The Built Environment Level 2
- Performing Engineering Qualifications NVQ Level 1
- Hair & Beauty City & Guilds Level 1
- BTEC First Certificate in Public Services Level 2
- BTEC First Certificate in Travel & Tourism Level 2

I agree to my child taking part in the taster sessions on Saturday 6th February at Park Lane College, Keighley.

Parent/ Guardian Signature.....

Print Name.....

In an emergency on this date, my contact number is.....