

10 November 2009

Dear Parent/Guardian

Review Day - Thursday 3rd December

As you will know from the school calendar, the above date has been allocated for our annual Review Day. This is a day when the normal school timetable is suspended and all students from Years 7 - 13 meet with their tutors to consider their progress and set targets and action points for the future. The process itself is very important and the day provides time and emphasis which we believe outweighs any loss of school time. School buses will not be available and students are required to make their own travel arrangements in time for their appointment.

Students must attend in school uniform, at a time allocated by their tutors and the process will take approximately half an hour. Each Year group will receive specific instructions from their Year Leader.

Each student has received a progress tracking report to help inform the process and provide parents with feedback from the first term of this academic year.

Students are expected to undertake independent learning during the rest of the day. Examples of independent learning will be available on the school web site (www.ilkleygs.ngfl.ac.uk), follow the 'Review Day' link on the home page.

If you have any further questions please contact Mr Rignall, Assistant Headteacher.

Please note also that we have a Staff Training Day on Friday 4th December when no students are in school, and that school closes for Christmas after lunch on Friday 18th December at 1.15pm when school buses will be available.

Yours sincerely

Gillian James (Mrs)
Headteacher

✂-----

Name: _____

Tutor Group: _____

I confirm I have received the progress tracking report.

Signed: _____